

Village of Kinderhook
Recreation Commission
Regular Meeting & Summer Camp Director Interviews
May 9, 2022
Zoom Meeting

Present: Amber van Moessner - Chair, Mark Plakias - Vice Chair, Jennifer Blood, Shannon Eigenbrodt, Quinn Murphy, Cammy Salazar

Absent: Dave Dellehunt

Other: Dorene Weir - Village Trustee Liaison, Pete Santamaria

Meeting called to order at 6:05 pm.

Motion made to enter executive session for the purpose to conduct interviews for the Summer Camp Director position, quorum present.

Moved: A. van Moessner; Second: M. Plakias. Motion carried.

Motion made to move forward applicant Heather LaTorre as the 2022 Summer Camp Director to the Kinderhook Village Board for their approval.

Moved: A. van Moessner; Second: M. Plakias. Motion carried.

Motion made to exit executive session.

Moved: M. Plakias; Second: A. van Moessner. Motion carried.

Minutes: Motion made to approve the Regular Meeting Minutes of April 11, 2022.

Moved: A. van Moessner; Second: M. Plakias. Motion carried.

Correspondence: To-date, the following applications have been received for the 2022 Summer Camp Program:

- 2 Directors
- 1 Assistant Director
- 5 Counselors

Old Business: **Summer Camp Update**

- A. van Moessner to reach out to the Village Clerk, Nicole Header, in regard to the Summer Camp Program application to Columbia County Health Department which is due May 11, 2022.

- Village official needs to sign off on application
- C. Salazar to obtain information regarding the electrical inspection at Rothermel Park - restrooms & pavilion.
- Fire Safety Plan will be submitted to Matt Cohen, Kinderhook Village Fire Dept.

Bunny Hop Update

- Success!
- Need a whistle for next year since the noon alarm did not go off.
- A. van Moessner to connect with Renee Shur regarding inclusion of Village businesses along with their insights on this and future events.
- May want to consider moving the Elks Club from the bandstand to the House of History for their free ice cream give-away next year. Having the free ice cream at the Bandstand was an issue for one Village business. More information to follow regarding the potential of having all activities at the House of History, including the bunny.
- Next year more flyers will need to be printed, 75 were printed this year.
- Discussion was had on the possibility of having another activity since the egg hunt finishes so quickly.
- D. Weir has been invited to the KBPA's monthly meetings which will allow her to share the Recreation Commission's scheduled events.

Family Pride Celebration - Saturday, June 4th - 1:15 pm

- Commission members to meet at noon in the Village Square.
- A. van Moessner shared the flyer she created for this celebration.
- Local business, Morningbird, will have their soft opening on this event day.
- A. van Moessner will be reaching out to area businesses regarding this celebration.
- Event Fundraiser - one possible charity for a fundraiser would be "In Our Own Voices, Inc." located in Albany. However, the library is unsure if they will be able to fundraise on behalf of the Recreation Commission as originally thought possible due to their 501(c)(3).
 - D. Weir indicated that as a municipality we would not be able to collect and donate funds, she will bring forward to the Village Attorney for clarification/guidelines of the Recreation Commission's role in fundraising on behalf of another organization.
 - Questions regarding fundraising by the KBPA or a representative of an organization, similar to the "Toys for Tots" representative at Candlelight Night were discussed, D. Weir to investigate other fundraising options.
- Decorations - Darren Waterston to decorate outside of Morningbird, perhaps other area businesses will also decorate in celebration.

- M. Plakias and A. van Moessner will coordinate decorating, possibly a banner (reusable) and balloons.
- Looking for a volunteer to DJ for this event, Q. Murphy to reach out to a potential DJ connection and C. Salazar to reach out to her connection.
- M. Plakias suggested having a decorated stationary community float where participants could use it to take photos, etc.
C. Salazar to reach out to Jake Samascott for his flatbed for hayrides.
- A. van Moessner suggested a bicycle decorating contest since its “World Bicycle Day” on this same day.
- Possibility of having an outfit contest was mentioned.
- M. Plakias suggested a pride flag fly in the Village for the event.
- D. Weir to reach out to the Mayor, Town Supervisor, and Congressman Antonio Delgado to invite them to speak at this celebration.

Juneteenth Event - Saturday, June 18th at 2 pm - Rothermel Park

- Limited staffing needed to pass out refreshments - 1:30 pm to setup.
- A. van Moessner to create flyer.

Music in the Park - August 4th

- M. Plakias reached out to a number of bands, but, with a limited budget it’s difficult to secure a band.
- A link to a facebook page has been provided on the Commission’s event page for a band out of Burlington Vermont called “Lazy Bird”. A young band with a wide variety of music, something for everybody. Cost is \$400. Payment would made after service is provided.
- A Musicians Agreement will need to be prepared and signed, D. Weir to work with M. Plakias on the agreement.
- M. Plakias would like to re-brand the name of “Music in the Park” to reflect a more dynamic name.

Fire Truck Day - Rothermel Park - July 30th 11am - 1pm, rain date August 6th

- A. van Moessner suggested we start promoting this event and coordinate with the fire department as we get closer to the date.
- D. Weir to pull last year’s flyer and forward to Commission.

Community Night Update - Saturday - September 17th - Rothermel Park

- Another food vendor is needed. C. Salazar received a “no” from Yummy Kitchen Food Truck. It would be helpful if all Commission members could search out another food vendor. Food trucks should be available from 4:30pm to 7:30pm.
- A. van Moessner to reach out to D. Dellehunt for him to contact Little League re: food options.
- M. Plakias to check with Elks regarding their food options.
- A. van Moessner to ask R. Shur if vendors from the farmers market might be interested in providing food options.

- Beer Tasting - possibly Saisonier or Chatham Brewery, D. Weir to bring forward to the Village Board for approval at their next meeting. D. Weir to also check with Mayor and Village Attorney regarding alcohol.
- D. Weir confirmed the Petting Zoo & Pony Rides. Cost is \$650. D. Weir to send A. van Moessner contact info.
- D. Weir confirmed that Stewarts received the request for the donation of ice cream sundaes. Final confirmation is expected closer to the event date.
- A. van Moessner received a “no” from mini-golf/Putt Putt, Two by Two Zoo, and caricatures.
- S. Eigenbrodt to reach out for sand art and face painting.
- M. Plakias suggested art people who provide tables with art supplies, a stand-alone creative activity for kids to enjoy. A. van Moessner suggested this activity may be better suited for the Pride Celebration. M. Plakias to reach out for their availability for the Pride event. If unavailable for Pride, they may be available for Community Night.
- Photo Booth - Q. Murphy and P. Santamaria to search for an outdoor photo booth with a cost of \$500 or less, exclude Silly Snaps when researching.
- C. Salazar is arranging for cider from Samascotts and cider donuts from Golden Harvest.
- C. Salazar suggested a Chili Fest, a way to have food at Community Night by soliciting local businesses with approved kitchens.
- A. van Moessner suggested Flying Eye could also be a vendor, selling Kinderhook t-shirts and sweatshirts.
- Discussion was had on non-food vendors participation in the event.
- D. Weir to talk with M. Cohen regarding the fire trucks, the State Troopers who participate with the ID kits and their canine unit, and the Sheriffs.

New Business:

2023 Camp Discussions

Limited discussion since not all Commission members are present regarding:

- Hours of camp
- Field Trips
- Join forces with the Town
- Charging an application fee per child/collection of fees.
 - A \$50, \$25, or \$20 fee was suggested with accommodations made for those who may need a reduced fee.
 - Mixed feelings on an application fee, no fee in prior years, tax payer funded, fee in relation to 90 hours of camp, fee in relation to camp budget, paperwork, etc.
- Legal issues when submitting medical forms online/encryption, google form.
- D. Weir to check with Village Attorney first to see if charging a fee is possible, then she will bring forward to the Village Board for their insight.

Grant Writer Funding

A. van Moessner would like to hire a grant writer to assist with the grant application process. Although the grant application for the playground written by D. Weir and A. van Moessner and submitted last year was a strong application, the grant was not awarded to the Village. A grant writer with a good “win” rate could craft the application and increase the opportunity to win the grant. At a cost of \$3,500 (from the Recreation budget) for the grant writer, there is the potential of winning a \$40,000 - \$60,000 grant.

Motion made to spend \$3,500 for a grant writer for the playground.

Moved: A. van Moessner; Second: C. Salazar. Motion carried.

Recreation Commission Survey Review

A. van Moessner and D. Weir met with Mayor Abrams to discuss the survey and his long term vision for Rothermel Park. Discussion was had on State and Federal grants the Mayor is pursuing. The Mayor’s thoughts for the survey would be to expand it to include a number of areas including the possibility of a capital project for the Park, possibly a community center. There are 6 acres at Rothermel Park and an engineering survey may also be needed.

If anybody has specific questions they are interested in adding, please reach out to A. van Moessner and D. Weir to possibly include those questions in the survey.

D. Weir stated that she had talked with the Mayor and is in the process of forming a committee consisting of 5 people, representing 1 from the Little League, 1 senior, 1 Planning Board member, and two others.

D. Weir to provide a copy of the last Comprehensive Plan for the Commission’s review of the last survey conducted.

In conclusion, the survey would not be limited to the Recreation Commission only, but, rather an expanded version to include questions pertaining to the whole Village.

A. van Moessner to resend the survey for all Commission members to review, additional questions to add will be discussed at the next meeting.

Other:

Recreation Sign

C. Salazar questioned what can be done with the wooden recreation sign that is no longer being used. D. Weir noted that the DPW looked at the sign last Fall and determined that the posts need to be stabilized or replaced. D. Weir to reach out to the DPW for status. C. Salazar offered to look into the cost of having the sign functional to announce events.

Hat Invoice

The original motion made at the March 2022 meeting for the hat order for Commission members and Liaison was to spend up to \$150.

The invoice the Village received for the hat order came in at \$317.50. A. van Moessner explained there was a minimum number of hats on a custom order and there was an additional fee for the design and a processing fee. D. Weir stated

that as a result, a motion is needed to approve the invoice for \$317.50 to be paid out of the Recreation Commission's budget.

Motion to approve the \$317.50 invoice for the hat order.

Motion: A. van Moessner; Second: J. Blood. Motion carried.

Budget Update - 2022-23

D. Weir informed the Commission the approved amounts allocated for the 2022-23 fiscal year budget as follows (fiscal year starts June 1, 2022):

- Playground Equipment - was \$6,000, now \$9,000
- Events - was \$3,000, now \$4,500
- Summer Camp Employees - their increase in pay rates.

The next meeting of the Recreation Commission is scheduled for Monday, June 13, 2022.

Motion made to adjourn at 9:01 pm.

Moved: A. van Moessner; Second: C. Salazar. Motion carried.



Jacqueline Bujanow,
Secretary, Recreation Commission